



**CAPITAL UNIVERSITY LAW SCHOOL
REQUEST FOR LETTER FORM**

STUDENT NAME: _____ **PHONE:** _____

STUDENT ID#: _____

Please process a letter for me, stating the following:

_____ Full-time student at Capital University Law School

_____ Currently enrolled, and in good standing*

_____ Class rank

_____ Other, explain _____

SIGNATURE: _____ **DATE:** _____

DATE NEEDED: (allow two days processing) _____

Circle All that Apply: **Mail, Email or Fax** (*print legibly*):

PLEASE SEND TO: _____

****Included in your letter of good standing will be a statement as to whether you are eligible to continue at Capital University Law School. If you are not eligible to continue or there are restrictions on your eligibility to continue, a statement to that effect will be included in your good standing letter.**