

# How to Get Your Personal Identification Documents in Ohio

## Birth Certificate, Social Security card, and State ID

### Step 1: Get your birth certificate

- Get your birth certificate first because you will need it to get your Social Security card and/or State ID
- If you were born in Ohio, there are 4 ways to get your birth certificate:

#### Walk-in (same day service)

225 Neilston Street  
Columbus, Ohio 43215  
(614) 466-2531  
Monday—Friday 8:00a—4:00p  
\$21.50 cash, check, money order, and major credit cards

#### Online ordering

May take up to 3 weeks to process order  
<https://odhgateway.odh.ohio.gov/OrderBirthCertificates/>  
\$21.50 credit card

#### In person at your county Vital Statistics Office

Vital Statistics Offices by county:  
<http://tinyurl.com/nbasdq>  
Contact your county office for hours and other information  
Cost varies by county up to \$30

#### Mail

<http://www.odh.ohio.gov/vitalstatistics/vsmail/vsmail.aspx>  
Slowest and least reliable way to get your birth certificate

### Step 2: Get your Social Security card

- **Do you need an original card or a replacement card? If you already have a Social Security number, you need a replacement; if not, you need an original card.**

You must have your birth certificate to apply for either an original or replacement card.

In addition to your birth certificate, you will also need to show one of the following documents to get your Social Security card:

- U.S. driver's license
- State ID
- U.S. Passport card
- Health insurance card (not Medicare card)
- U.S. Military ID
- School ID card
- Employee ID

If you are applying for an original card, and you are over 12 years old, Social Security will interview you and will ask about schools you attended or any tax filings. There is no interview for a replacement card.

Get the application for a card here: <http://www.socialsecurity.gov/forms/ss-5.pdf>

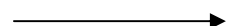
Fill it out and mail or take it to a Social security office. Call 1-800-772-1213 or go to <https://secure.ssa.gov/ICON/main.jsp> for your nearest office

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Over for State ID



# State of Ohio Identification Card

You can use your birth certificate to prove your legal name, date of birth, and U.S. citizenship.

To get any form of state issued identification in Ohio, an Identification Card, you must be able to prove the following information:

- 1) Legal first name, middle name, and last name
- 2) Date of birth
- 3) Social Security number
- 4) U.S. citizenship or legal presence
- 5) Residential street address in Ohio

You can use your Social Security card to prove your Social Security Number. If you don't have your Social Security card, you can use any of the following, but they must contain your full Social Security Number:

Bureau of American Indian Affairs card	Health insurance card (current and valid)	Public assistance benefit card
Certified copy of a court order	IRS or state tax form/W-2(within 3 years)	School record or transcript (certified copy)
Credit card	Marriage certificate or license	Student ID card (must be a recognizable school)
Employer identification card with photo	Medical records (from doctor or hospital)	Voter Registration card

If any of the documents you used to prove your legal name, date of birth, Social Security number, or U.S. Citizenship have your current residential street address in Ohio, you've got everything you need to get a state ID in Ohio.

If not, you'll need one of the following (make sure it has your address!) to prove your residential address:

Homeless Shelter statement of residency (BMV 2336)	Court order of probation, parole, or mandatory release	Ohio hunting or fishing license (current or present year)	Utility bill of any kind within the last 60 days
BMV change of address card	Current/valid insurance policy or card	Paycheck stub (max 6 months old)	Valid Ohio voter registration card
Checking, savings, or other bank account statement (within in 60 days)	Major credit card statement within 60 days	Letter on government agency letterhead (including public benefits)	Any other reliable document approved by the BMV registrar
Child support check stub	Ohio BMV registration	School records	Social Security document
Income tax filing proof within 1.5 years	Ohio Certificate of Title	Selective Service registration card	

Once you have all the documents you need, go to your nearest BMV location to get your state ID. BMV locations can be found here: [http://www.bmv.ohio.gov/county\\_lst.stm](http://www.bmv.ohio.gov/county_lst.stm)