

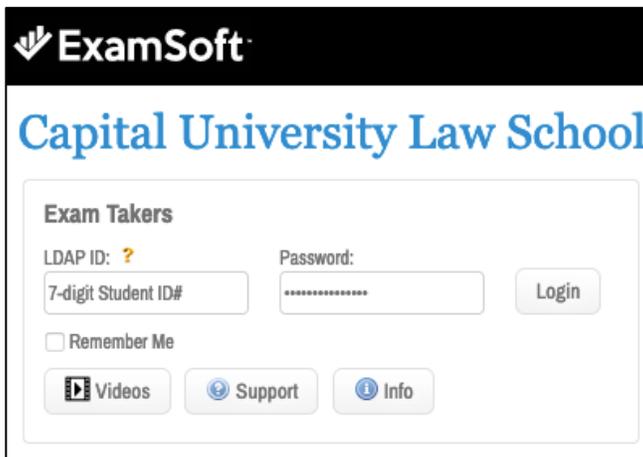
Exemplify software installation – Mac & Windows

****Please Note****

- Ensure your computer meets the minimum requirements to install Exemplify on your laptop: <https://examsoft.com/resources/exemplify-minimum-system-requirements>
- Before installing Exemplify, please close/save any/all open documents you have on your laptop before installing this software.

In order to download Exemplify, please visit Capital Law School ExamSoft Portal Page: www.examsoft.com/capitallaw and follow the instructions below

1. Under **Exam Takers**, log-in with your **7-digit Student ID #** and **Password** (same as your capital email password)



2. Once logged in, click **Download** to download the Exemplify installation file.



3. Exemplify software will begin to download within the browser, or a pop-up box will be displayed asking to **Save** the file. Click on **Save File** and choose the destination as to where you would like the installation file to be saved.

4. Once the Exemplify installation file has downloaded, double-click on the file in either the Downloads window or from the location where you chose to save the file, and open the installation file to begin installation:

- a. **Mac:** Exemplify_.dmg

- b. **Windows:** Exemplify_win.exe

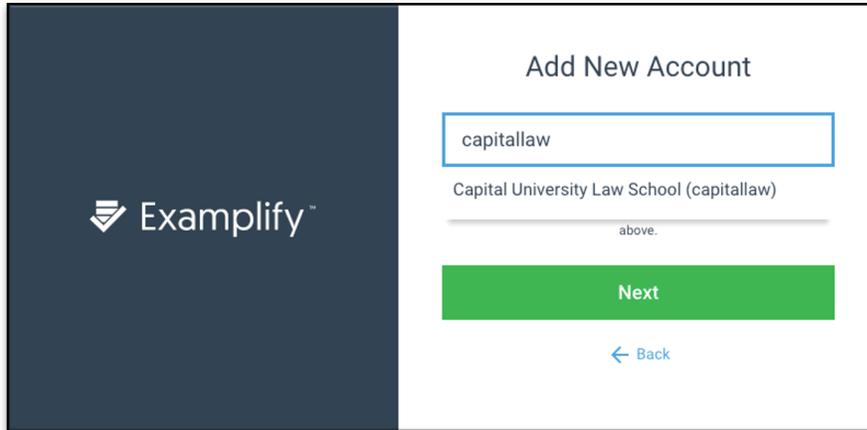
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5. Follow the on-screen instructions within the Exemplify installer wizard.

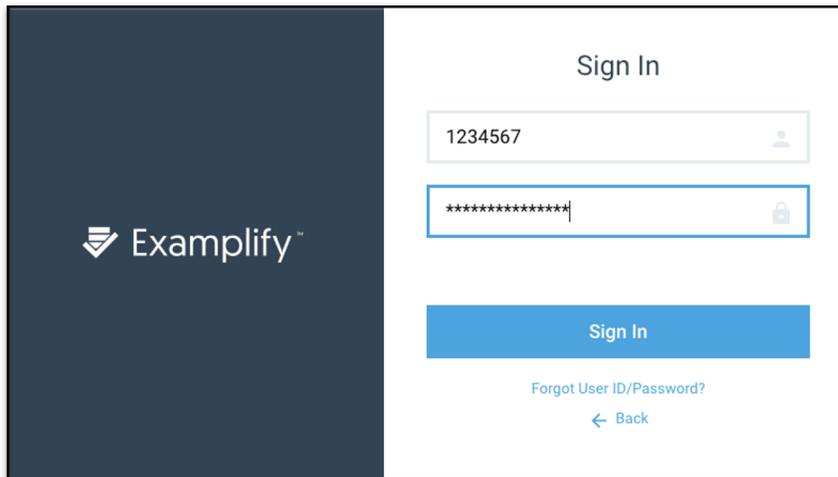
a. **Mac Users:** Enter your mac password, when prompted, during installation.

6. After installation is complete, open Exemplify software, scroll down the software license agreement information and select **I Agree**.

a. Enter your Institution ID: **capitallaw** and select **Next**.



7. Enter your **7-digit Student ID #** and **Password (same as your email login password)** and select the **Sign-in** button to register your copy of Exemplify on your laptop.



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8. Once you're signed into Exemplify, you will be at the Exemplify home screen. You will see a "Mock Exam" that you can take (RECOMMENDED) in order to ensure that the software is working properly on your computer, as well as for you to be familiar with the program and how it works during an exam.

Password for the Mock Exam is: **Test123**

The screenshot shows the Exemplify web interface for a Mock Exam. The header includes the Exemplify logo and the user's name, followed by "Capital University Law School". On the left, a sidebar titled "My Exams" shows a "DOWNLOADED" section with "Mock Exam (Open Book)" and "Exam File Downloaded". The main content area is titled "Mock Exam (Open Book)" and contains an "EXAM NUMBER" field with a blurred value, a prompt to enter the exam password, and an "EXAM PASSWORD" field with "*****" and a green "Enter" button. Below the password field is a "Remove Exam Download" link. The "Exam Settings" section includes four toggleable options: "Non-Secure" (lock icon), "1 hour" (clock icon), "WiFi On" (WiFi icon), and "Navigate" (arrows icon). The "Exam Details" section lists "Instructor: Capital University Law School" and "Posting ID #: 1757247". The "Exam Tools" section lists "Spell Check" (ON), "Copy & Paste" (OFF), "Calculators" (OFF), and "Highlighting" (OFF).

Additional support information:

- ExamSoft Exam Taker Help Site (knowledge articles and chat support):
<https://help.examssoft.com/s/>
- IT Service Desk Request: IT@law.capital.edu
- ExamSoft support: 1-954-429-8889
- Getting Started with Exemplify overview Video for Windows & Mac:
https://www.youtube.com/watch?v=xJhgat_frHs&feature=youtu.be