

## LOAN REPAYMENT ASSISTANCE PROGRAM

**Application** 

#### LRAP APPLICATION INSTRUCTIONS

Before you begin completing the application, be sure to verify your eligibility to apply. You must be able to affirmatively answer the following questions in order to be eligible.

Are you a graduate of Capital University Law School's Juris Doctor program?

Are you a licensed member of a state bar in good standing?

Are you employed by a non-profit tax exempt organization under IRS Code 501(c)(3) or by a government agency at the local, state or federal level?

NOTE: If you are serving as a term-limited judicial law clerk for a federal or state judge or are an employee of Capital University, you are not eligible.

### Are you employed in a legal capacity?

NOTE: "In a legal capacity" is not limited to the practice of law in the strictest sense; rather, it means substantially utilizing the legal training and skills of the law school graduate.

Are you employed full-time?

Do you have a salary of \$45,000 or less?

Do you have outstanding student loan debt?

#### **HOW TO APPLY**

- Complete the LRAP Application (3 pages). To complete this application, you will need the following:
  - Information regarding your qualifying employment including the value of benefits (other than health benefits), dates of employment, and known or expected increased compensation.
  - Information regarding the current market value of your assets, individually or jointly owned, including but not limited to equity in home and other real estate; stocks, bonds, and trusts; savings and checking accounts; and on-hand cash.
  - Information about your student loans including original loan amounts, outstanding principal, and approximate monthly payment. You will also have to list information about your spouse's/partner's monthly student loan payments, if applicable.
    - For purposes of the LRAP application, a "partner" is defined within the context of a domestic partnership, which is a relationship between a two unmarried persons over 18 years of age of the same or opposite sex who have a single, dedicated relationship, and intend to remain in the relationship indefinitely.
- 2. **Complete an Employment Verification form** (1 page). This form must be signed by an individual from your place of employment who has the authority to verify your employment dates, salary, and benefits.
- 3. **Submit an essay**. Please label the essay with your name and "2012 LRAP Application." (Ex. Jane Smith 2012 LRAP Application.) Your essay may not be more than 2000 words total and must address all of the following:
  - What does public interest mean to you?
  - What is your ideal job?
  - Describe a time in which you assisted someone in need while working in the public interest.
  - Describe a rewarding time while working in the public interest.
  - Why should you receive this LRAP?
  - How will receiving these funds help you advance your career goals?
- 4. **Submit a current resume**. Be sure to include any and all relevant public interest/public service employment.

TO BE CONSIDERED, ALL MATERIALS LISTED ABOVE MUST BE MAILED IN HARDCOPY FORM AND POST-MARKED NO LATER THAN NOVEMBER 15, 2011.

DOCUMENTS EMAILED OR FAXED WILL NOT BE CONSIDERED. MAIL YOUR MATERIALS TO:

LRAP Administrator C/O Shawn M. Beem Capital University Law School 303 E. Broad St. Columbus, OH 43215



# LOAN REPAYMENT ASSISTANCE PROGRAM APPLICATION

This application form has five (5) sections. Please be sure to complete all sections. Incomplete applications will not be considered. Please print or type.

SECTION I: APPLICANT INFORMATION
Name:
If you attended Capital under a different name, please list it here.
Address:
City: State: Zip:
Home Phone: Cell Phone:
Email: Social Security #:
Status while at CULS: FT Day Evening Graduation Year:  Admitted to State Bar in: Admission Date:
Since graduation, has your annual salary ever exceeded \$45,000?
If yes, please list years and how much.
In the aggregate, how much have you worked in public interest/public service  employment?  3 months – 1 year
For purposes of this question, public interest/public service is defined as a paid position, or one that was funded by a stipend or other financial benefit, for legal or non-legal work performed on behalf of a non-profit tax exempt organization under IRS  Code 501(c)(3) or a government organization at the local, state, or federal level.  1 - 2 years 2 - 5 years 5+ years
Have you previously received assistance from the Capital University Law School LRAP?
List any other Loan Assistance already received or applied for (state, federal, private agency, etc.). Add additional sheets if necessary.
Name of Program: Amount:
Name of Program: Amount:
Name of Program: Amount:
SECTION II: QUALIFYING EMPLOYMENT INFORMATION
Employer:
Title: Salary:
Employer is a: Non-Profit Agency Prosecutor's Office
Public Defender's Office Government Other
Briefly describe the nature of your work:

### LOAN REPAYMENT ASSISTANCE PROGRAM – APPLICATION

Are you employed in	any other capacity?	∐ Yes ∐ No			
<i>If yes,</i> Hou	rs per week:	Co	Compensation:		
	010 101000111011				
SECTION III: HOUSEH	OLD INFORMATION				
lives with you and recei	ves more than half their	support from you (an	partner, dependent childre nd therefore are claimed or as possible about expenses	your 1040 IRS	
Members of Househo	ld				
Name	Name Date of Birth Relationship		lationship		
1)					
2)					
3)					
4)					
Monthly Income Info	rmation				
Type of Income	Applicant	Spouse/Partner	Other Household Members	Total	
Employment (Gross)					
Child Support					
Other					
			TOTAL INCOME	\$	
Monthly Expenses			Asset Information		
Type of Exp	ense Ave	rage Amount	Type of Asset	Estimated Value	
Rent / Mortgage	\$		Real Estate / Home	\$	
Household Utilities	\$		Stocks / Bonds / CD's	\$	
Transportation	\$		Savings	\$	
Food	\$		Checking	\$	
Child Support Paid	\$		Cash on Hand	\$	
Child Care	\$		Automobiles	\$	
Consumer Debt	\$		Other	\$	
Insurance	\$		TOTAL ASSETS	\$	
Medical / Dental	\$				
Student Loan Paymen	ts \$				
Miscellaneous	\$				
тс	OTAL EXPENSES \$				

### **LOAN REPAYMENT ASSISTANCE PROGRAM – APPLICATION**

### **SECTION IV: STUDENT LOAN INFORMATION**

Please list the total amount borrowed and owed for the following types of student loans. If you have consolidated your loans and are unsure of the amounts for each type of loan, then list the total amount borrowed (regardless of type), the remaining principal, and check the consolidate box below.

	Original Loan Amount	Remaining Principal
Total Federal Subsidized Stafford Loans	\$	\$
Total Federal Unsubsidized Stafford Loans	\$	\$
Total Graduate PLUS Loans	\$	\$
Total Perkins Loans	\$	\$
Total Private Loans	\$	\$
Total	\$	\$
Are any of these loans consolidated?	☐ No	
Are any of these loans in deferment?	☐ No	
If yes, how long have loan payments be	een deferred? Month	os: Years:
If yes, when will the deferment end for	these loans?	
What is the amount of your monthly student lo	an payment? \$	
SECTION V: APPLICATION CERTIFICATION		
The following boxes <u>must</u> be checked in order to	be eligible for consideratio	n.
I certify that all the information on this app	lication is true and complete	e to the best of my knowledge.
I acknowledge that I have read the Cap assistance that I receive is subject to, and a may be modified in the future by the LRAP	governed by, these guidelin	=
Further, if selected to be a recipient of a Capital U	University Law School LRAP	loan,
I agree to notify Capital University Law Sch changes in employment, income, address, r		•
I agree to provide all requested informat understand that my failure to do so may re	-	
I agree that all funds received from LRAP w school loans.	vill be used solely for the pu	urpose of repaying my outstanding law
Applicant's Signature		Date



# LOAN REPAYMENT ASSISTANCE PROGRAM EMPLOYMENT VERIFICATION

This form has two (2) parts. Please be sure to complete all sections. Incomplete forms will not be considered. Please print or type.

PART I: TO BE COMPLETED BY THE APPLICA	NT			
Name:				
Employer:				
Office Address:				
City:			Zip:	
Office Phone:		Office Fax	<b>c</b> :	
Job Title:		Dates of Employ	yment:	
Annual Salary:			(hrs/wk):	
If a salary increase is expected, please specify:			Effective Date:	
Do you receive a housing allowance?	s 🗌 No			
If yes, please list amount.				
Do you receive loan repayment assistance in co		_	Yes No	
If yes, please list amount.				
Do you receive any other monetary benefit (ot				lo
If yes, please describe including amou	nt			
I have reviewed the above information and believ	ve that it is accur	ate to the best of my	y knowledge.	
Applicant's Signature			Date	
PART II: TO BE COMPLETED BY THE EMPLOY	'ER			
I have reviewed the above information and verify	that it is accurat	e to the best of my l	knowledge.	
Authorized Personnel (Print Name)			Title	
Authorized Signature			Date	