



CAPITAL UNIVERSITY LAW SCHOOL • JOB POSTING FORM

Policy on Discrimination: Capital University Law School is committed to a policy against discrimination in education and employment based on race, color, religion, sex, age, handicap or disability, national origin, or sexual orientation. Career services are available only to those employers whose practices are in agreement with this policy and who, by registering, affirm their intent to comply with this policy (except as otherwise mandated by state or federal law).

Signature _____ Title _____ Date _____

RECRUITING ORGANIZATION INFORMATION

Employer Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Contact Name: _____ Title: _____

Contact Email: _____ http:// _____

Type of Organization: _____ Organization Profile (Include primary areas of practice): _____

- Law Firm _____
- Government Agency _____
- Non-Profit _____
- Court _____
- Business _____
- Placement Agency _____

POSITION INFORMATION

Job Title: _____ Compensation: \$ _____ Hour Week Month Year

Position is: Full-time Part-time Short-term Long-term Summer School Year

Job Description:

CANDIDATE CRITERIA

- 1L Evening J.D. 1L Day/2L Evening J.D. 2L Day/3L Evening J.D. 3L Day/4L Evening J.D.
- Attorney (0-2 Years) Attorney (2-5 Years) Attorney (5+ Years)
- Paralegal Legal Nurse Consultant Life Care Planner Accountant (M.T.)

Please list any specific qualifications you seek in a candidate:

HOW TO APPLY

Requested Candidate Materials: <input type="checkbox"/> Cover Letter <input type="checkbox"/> Resume <input type="checkbox"/> Unofficial Transcript <input type="checkbox"/> Writing Sample - # of Pages _____ <input type="checkbox"/> Other _____	Materials should be sent: <input type="checkbox"/> Individually (U.S. Mail) <input type="checkbox"/> Individually (Fax) <input type="checkbox"/> Individually (Email) <input type="checkbox"/> As a group by the Career Services Office	Deadline Date (Postings appear online for one month unless deadline date is indicated.) _____
---	--	---